

**HKUST- Department of Economics
Asia Pacific Trade Seminars
29-30 June, 2018
Room Reservation Form**



Please return by fax: (852) 3983-0502
Attention: **Reservations Department**
Telephone: (852) 3983-0388 (General)
Email: rsvn@cptko.com
(C/O Mimi Wu- S&M)

Guest Name Mr./Mrs./Ms./Dr./Prof. Family Name _____ First Name _____	Arrival Date (DD/MM/YY) Arrival Flight / ETA _____	Departure Date (DD/MM/YY) Departure Date / ETD _____
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Title _____ (Please fill out the flight details for better arrangement.)

Company HKUST- Asia Pacific Trade Seminars 29-30 June, 2018 Telephone _____

E-mail _____ Fax _____

Address _____

To enjoy our hotel's Express Check-in Program, please complete the following information:

Passport No _____ Nationality _____ Date of Birth _____

Hotel Transportation Service (At HKD900Net for 3- seater limousine per vehicle per single trip)

Not Required Airport to Hotel Hotel to Airport Round Trip

*For the above transportation service, please proceed to the Concierge (right hand side of the Front Desk) located at Hotel Lobby (G/F) in Crowne Plaza Hong Kong Kowloon East

Room Requirement All bookings are processed on a first-come-first-served basis and subject to confirmation by hotel at the time of booking. **Please make your reservation before 28 May, 2018 in order to enjoy this special offer.** All reservations are subject to availability and the following rates may not be offered.

ROOM RATE (Single / Double Occupancy)
The below rates are inclusive of in-room internet access, free local call, free used of swimming pool and fitness center, complimentary mini-bar (first round) during 28-30 June 2018 inclusive bookings.

NO. OF ROOM REQUIRED	ROOM CATEGORY Crowne Plaza Hong Kong Kowloon East
_____	<input type="checkbox"/> Superior Room Rate at HKD950+10% service charge per room per night
_____	<input type="checkbox"/> Deluxe Room Rate at HKD1,150+10% service charge per room per night
_____	<input type="checkbox"/> Corner View Room Rate at HKD1,250+10% service charge per room per night
_____	<input type="checkbox"/> Daily buffet breakfast: HK\$140+10% service charge per head per day No. of breakfast required per day: _____

<p>Special Request (all requests will subject to hotel availability)</p> <p>Bedding <input type="checkbox"/> King Size Bed <input type="checkbox"/> Twin Beds (two single bed)</p> <p>Other Requirements</p> <p><input type="checkbox"/> Non-Smoking <input type="checkbox"/> Smoking <input type="checkbox"/> Connecting Rooms</p> <p><input type="checkbox"/> Additional Bed (HKD400+10% service charge per bed per night)</p>	<p>For Reservation Office Use Only:</p> <p>Hotel Confirmation Number: _____</p> <p>Confirmed by: _____</p>
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<p>Reservations Guarantee (Reservation is only confirmed with the completion of the following information.)</p> <p><input type="checkbox"/> Credit Card</p> <p>Credit Card Type _____ Expiry Date _____</p> <p>Credit Card No. _____</p> <p>Any cancellations or shortening of stay received within 1 week prior to arrival date or "no-show" on the day of arrival, penalty charge of one night charge will be debited from your credit card. (Penalty will automatically apply to the credit card without further notice.)</p> <p>Print Name _____</p> <p>Credit Card Holder Signature _____</p>	<p>Remarks:</p> <p>_____</p>
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